

Road Safety in the Caribbean Region (Institutions and Data Management)

INDEX

1. GENERAL CHARACTERISTICS OF THE COURSE	2
1.1 COURSE DESCRIPTION	2
1.2 MODALITIES OF REGISTRATION TO THE COURSE	3
1.3.1 FINANCIAL ASSISTANCE	3
2. DURATION AND TIME OF DEDICATION	4
2.1 IMPORTANT DATES	4
3. IMPORTANT CONSIDERATIONS	5
4. LEARNING OBJECTIVES	5
5. COURSE STRUCTURE AND SPECIFIC LEARNING OBJECTIVES	6
6. COURSE METHODOLOGY	6
6.1. LEARNING RESOURCES	6
6.2 EVALUATION CRITERIA	7
7. COURSE INSTRUCTORS	8
8. PARTICIPANT SUPPORT SERVICES	8
8.1 EDX HELP CENTER	8
8.2 FREQUENTLY ASKED QUESTIONS AND PARTICIPANT SUPPORT	8
8.3 HOW TO DOWNLOAD THE VERIFIED CERTIFICATE	8
9. COURSE POLICIES	8
9.1 IDBX ACCESSIBILITY POLICY	8
9.2 ACADEMIC INTEGRITY POLICY	9
9.3 PRIVACY POLICY	9
9.4 LATE DELIVERY POLICY	9

1. GENERAL CHARACTERISTICS OF THE COURSE

1.1 COURSE DESCRIPTION

Welcome to the course **Road Safety in the Caribbean Region (Institutions and Data Management)**, offered by the Inter-American Development Bank (IDB) through the edX platform.

Since 2014, the IDB, through the IDBx program, has developed a series of massive open online courses (MOOCs) aimed primarily at public officials from Latin American and Caribbean countries and citizens interested in learning about the reality of their countries.

As part of this initiative, the course **Road Safety in the Caribbean Region (Institutions and Data Management)**. I am a Lieutenant Colonel in passive service of the Ecuadorian Transit Commission and a teacher at Condues (Training School for Professional Drivers) in Guayaquil, and this course allowed me to know the reality of statistics and the problems at the regional level in Latin America and the Caribbean, as well as the actions and projections to achieve a reduction in traffic crashes in my country and in the others in the region." Can you imagine being able to contrast your opinions and experiences with people like Lieutenant Colonel, Enrique, from Ecuador, or other practicing public managers and representatives of Civil Society organizations from all over the region? In this course, you will have that opportunity, and access to videos of international specialists from various organizations (IDB, PAHO / WHO, WRI, LatinNCAP among others); readings; real cases from the region; recommendations; practical activities and discussion forums. As traffic crashes and road safety are positioned as the main causes of death in Latin America and the Caribbean, its consequences are immediate and generate a great social and economic burden. Enjoy the first course from the Road Safety series and be prepared to apply these concepts towards a safer mobility for all!

PARTICIPANT PROFILE AND PREREQUISITES

The course **Road Safety in the Caribbean Region (Institutions and Data Management)** has no prerequisites and is aimed at:

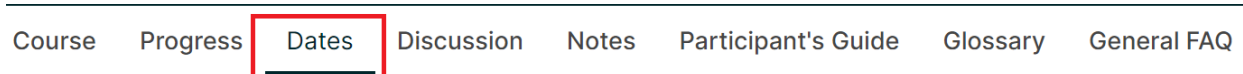
- Public officials from Latin America and the Caribbean who work in ministries of transport, agencies, or secretariats of road safety, health, education, and traffic departments. Multilateral bank officials focused on the transportation, education, security, and health division. NGO and foundation officials who work on issues associated with road safety. College and master's level students from careers related to transportation and traffic injury prevention and management. Further, journalists interested in the subject, mainly those from the auto, transport and health section.

1.2 MODALITIES OF REGISTRATION TO THE COURSE

You can take the course under any of the following modalities:

- **Assistant or without certificate:** Access to all course materials, **except graded assessments. You will not get a certificate at the end of the course.** You can access the free content (readings, videos, practical training activities, among others) for 2 weeks counting from the day of your registration.
- **Verified or Paid Certificate:** Full access to all course materials, including graded or summative assessments until the course ends. Once the course is finished, you will still have access to the material, but you will no longer be able to submit assignments that contribute to the grade or obtain a certificate. If you pass you will get an official certificate issued by the IDB and edX as well as a digital badge that you can share on your CV and on LinkedIn.

Throughout the course you will be informed when your access expires. Take the opportunity to review or download the materials of your interest before that day. Remember to check the personalized dates by clicking on the "Dates" tab.



To obtain the verified certificate of the course you must meet **two** conditions:

1. Pass the course, obtaining at least 65 % of the total points.
2. Pay the cost of issuing the certificate.

Therefore, if you want to get the course certificate, you must opt for the verified certificate modality.

Also, if you registered as an assistant without a certificate and decide to obtain it, you can change your modality by making the respective payment. Check the dates and perform the qualified tasks required to obtain the certificate.

1.3.1 FINANCIAL ASSISTANCE

EdX offers financial assistance for students who want to earn a verified certificate, but do not have the ability to pay the appropriate fee. Eligible students may receive up to 90% off the verified certificate fee for a course.

To apply for financial assistance, complete the application at this [link](#).

2. DURATION AND TIME OF DEDICATION

The course is "*self-paced*" so we estimate that you will have to dedicate around 3 to 4 hours per week to complete it, including the qualified activities (considering a total of 2 weeks).

- If you opt **for the audit modality**, you will have access for 2 counting from the day of your registration.
- If you opt for the **certified modality**, you can complete the qualified activities until the closing date (February 8th, 2024), so you will have unlimited access to the content.

2.1 IMPORTANT DATES

Keep the following dates in mind:

- **February 2nd, 2023:** Date on which the course will be available.
- **January 22nd, 2024:** deadline to opt for the certificate. verified.
- **February 8, 2024, 23:59 Washington D.C. time:** Course archived date.

Remember to check the custom dates in the right column of the course homepage or in the "dates" tab.

In the dates tab you will find a **suggested schedule** according to the modality you have chosen and the date on which you have registered.

If you are enrolled in the verified certificate modality, the edX platform will show you in this space a **suggested schedule** of course progress; these are personalized dates to help you plan and control the pace of your studies.

If you are unable to submit a quiz, notice that an assignment is overdue, or read a message that you have missed the suggested deadline, don't worry as you can change the suggested dates at any time until the course closes.

You can change the due dates by clicking the "Change *due dates*" button to update the calendar, as shown in this image: (*this will not affect the progress you have made in the course so far*).

It looks like you missed some important deadlines based on our suggested schedule. To keep yourself on track, you can update this schedule and shift the past due assignments into the future. Don't worry—you won't lose any of the progress you've made when you shift your due dates.

[Shift Due Dates](#)

Please note that this button will not be activated when the suggested date has not expired, and it will not be possible to change the due date of any open response assessment or end of course date.

3. IMPORTANT CONSIDERATIONS

To participate in the course, it is required:

- Computer with internet access. We also recommend having updated versions of one of the following browsers: Chrome, Firefox, Safari or Internet Explorer (version 9 onwards).
- You can also access the course through your cell phone or *tablet*, downloading the edX application from Google Play or Apple Store.
- Basic understanding of the use of graphs and statistics: Since the course bases much of its content on the analysis of 45 public administration and fiscal indicators, it is desirable that participants be able to understand the graphs used throughout the course.

If this is the first time you take a course on edX, we recommend that, before starting, you visit the [demo course](#), in which you will learn to navigate the platform. If you already know edX, we ask you to review the content of the first section of the course, "Start here" where you will find all the information you need to successfully complete this course.

This MOOC has no tutors, therefore the forums will not be moderated by the course team, however, we will be monitoring and acting in case the "Rules of behavior in the course forums", which you can find in the ["Guide for discussion forums"](#), are not met.

4. LEARNING OBJECTIVES

At the end of the course, participants will have learned how to:

- Identify the road safety challenges that Latin America and the Caribbean face and understand the importance of designing an action plan based on data and evidence.
- Understand the difference between sustainable and unsustainable interventions, recognizing those that have been effective in reducing road crashes; and analyze how these could be implemented in your city.

- Analyze our own behaviors, as users of motorized vehicles, pedestrians or cyclists; identifying those that put our safety and that of others at risk.

To achieve these general objectives, in each module you must meet specific objectives that, together, will help you reach this goal.

5. COURSE STRUCTURE AND SPECIFIC LEARNING OBJECTIVES

The course consists of 3 content modules plus one introduction and one closing; and is composed of animated videos, instructional videos, readings, exercises, activities and summative quizzes.

At the beginning of each module, you will find the learning objectives, the resources they contain, their time spent and the weighting of the qualified activities.

6. COURSE METHODOLOGY

The course is available in a virtual modality, where there is no tutor in charge of monitoring or advancing the participant but is self-paced so that each participant advances autonomously in the schedules and times they decide.

Throughout the course, passive learning resources (videos, readings, infographics, podcast) and active (formative and summative learning activities) will be available, in which your participation and commitment are the basis of learning. The objective of active learning resources is to apply theoretical content to your reality through guided activities that incorporate principles of social and collaborative learning.

It is important that you keep in mind that learning is what happens after a conscious effort to investigate, analyze, reflect and share the topics of interest, therefore, we invite you to get the most out of the course through your participation in it.

The first resource of each module consists of a page containing the description, learning objectives, activities and assessments that will be carried out in it. We recommend that you carefully review this home page so that you keep in mind the activities you must do to complete the module successfully and the approximate time you will have to dedicate to it.

6.1. LEARNING RESOURCES

Each section or module is divided into subsections within which you will find various types of learning components or resources:

- **Animated videos:** at the beginning of each module, you will learn about the challenges faced by Sofia – the new president of her country – in the management of public administration. These videos have an approximate duration of 90 seconds and aim to introduce the topics to be discussed in the module.

- **Key concepts:** definition of the key concepts that you will know in the module. You can access the full course glossary in the Glossary tab.
- **Videos of presenters:** the main learning resource of the course, have an approximate duration of 5 minutes and in them you will see the instructors explaining how to analyze the different indicators of public administration and tax, posing the questions you should ask yourself to apply this analysis to the reality of your country.
- **Ungraded exercises:** You'll find several types of non-graded exercises throughout the course: multiple-choice questions after each video, quick polls, word clouds, voting, and drag-and-drop exercises where you can test your understanding of the most important concepts in each module.
- **Readings:** correspond to short texts that delve into the key concepts of the course.
- **Practical activities:** activities that usually include a first phase of research and analysis on the reality of your country regarding the topics studied and a second phase in which you can share your analysis with your colleagues in the discussion threads of each country. You will also find collaborative knowledge creation activities. These are the most valuable resources of the MOOC in terms of your personal and social learning because they involve effort and commitment on your part.
- **Assessment questionnaires:** test of around 10 questions, whose objective is to measure the learning gain of each module. For more information see section "How I will be evaluated" of the "Start here" Module.
- **Additional resources:** list of publications, blogs and other resources of interest that you will find at the end of each module with which you can deepen on the topics covered. These resources are optional and therefore are not evaluated.

6.2 EVALUATION CRITERIA

Throughout the MOOC you will find 2 types of activities:

- **Initial quiz:** measure understanding of the course rules, you will find it at the end of the "Start here" module. It is equivalent to 1% of your final grade of the course and you will have two opportunities to do it.
- **Assessment questionnaires:** 12 questionnaires including multiple-choice, multiple-choice and/or alternative answer questions, which aim to anchor knowledge and determine the achievement of learning objectives. To locate the quizzes, go to the "Course" tab and explore the content menu. They are equivalent to 99% of your final grade of the course and you will have two opportunities to answer each question.

To pass the course, you will have to answer all the summative evaluation questionnaires and obtain an average equal to or greater than 65 % among all the qualified activities.

Only in the verified certificate modality will you be able to see progress in the course, you can do it from the "Progress" tab that you will find in the top menu of the platform.

7. COURSE INSTRUCTORS

Visit the "Meet your instructors and course team" section within the "Start Here" module.

8. PARTICIPANT SUPPORT SERVICES

During the development of the course, you will have at your disposal the following services:

8.1 EDX HELP CENTER

[In the edX](#) Help Center, you'll find answers to frequently asked questions about getting started with your course, edX basics, certificate information, and other related topics.

8.2 FREQUENTLY ASKED QUESTIONS AND PARTICIPANT SUPPORT

In the upper tabs of the platform, you will find a series of resources that you can use according to your needs:

- **General FAQ (General FAQ):** Here you will find answers to general course topics, such as deadlines or questions about the format of the assessment questionnaires.
- **Technical FAQ (Technical FAQ):** Here you will find answers to technological topics, such as viewing resources on computers or mobile devices.
- **Participant support:** if you do not find an answer to your question, in the Participant Support tab you will find a form through which you can request personalized technical attention. Response time is up to 24 hours Monday through Friday, and up to 48 hours on weekends.

8.3 HOW TO DOWNLOAD THE VERIFIED CERTIFICATE

Once you have passed the Verified Certificate track course, you can download your certificate from the platform [following this guide](#).

9. COURSE POLICIES

9.1 IDBX ACCESSIBILITY POLICY

Since we use the edX platform for course delivery, we adopted the [edX accessibility policy](#).

9.2 ACADEMIC INTEGRITY POLICY

Since we use the edX platform for course delivery, we address academic integrity issues using the [edX honor code](#).

9.3 PRIVACY POLICY

Since we use the edX platform for course delivery, we address the issue of privacy through the [edX privacy policy](#).

9.4 LATE DELIVERY POLICY

If you opt for the verified certificate, you will have time to complete all qualified activities until the day of completion of the course. After the date, the option to do the evaluations will be disabled.